



# Outer North East Community Committee

Alwoodley, Harewood, Wetherby

**Meeting to be held in Treetops Community Centre,  
Squirrel Way, (off Shadwell Lane) Moortown,  
Leeds LS17 6DP.**

Monday, 15th June, 2015 at 6.00 pm

## **Councillors:**

N Buckley  
D Cohen  
P Harrand

Alwoodley;  
Alwoodley;  
Alwoodley;

A Castle  
R Procter  
M Robinson

Harewood;  
Harewood;  
Harewood;

A Lamb  
J Procter  
G Wilkinson

Wetherby;  
Wetherby;  
Wetherby;





## Co-optees

**Agenda compiled by:** John Grieve 0113 224 3836  
Governance Services Unit, Civic Hall, LEEDS LS1 1UR  
**East North East Area Leader:** Jane Maxwell Tel: 336 7627

*Images on cover from left to right:*

*Alwoodley - MAECare (Moor Allerton Elderly Care); Moor Allerton shopping centre*

*Harewood - rural landscapes; Harewood Arms*

*Wetherby – bridge over the River Wharfe; racehorse sculpture*

## A G E N D A

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1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <ol style="list-style-type: none"> <li>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</li> <li>2 To consider whether or not to accept the officers recommendation in respect of the above information.</li> <li>3 If so, to formally pass the following resolution:-</li> </ol> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p><b>No exempt items or information have been identified on the agenda</b></p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
5			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2000 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19 -20 of the Members' Code of Conduct</p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>To confirm as a correct record the minutes of the meeting held on 23<sup>rd</sup> March 2015</p> <p>(Copy attached)</p>	1 - 10

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8			<b>MATTERS ARISING FROM THE MINUTES</b>  To consider any matters arising from the minutes (If any)	
9	Alwoodley; Harewood; Wetherby		<b>NOTIFICATION OF ELECTION OF COMMUNITY COMMITTEE CHAIR FOR 2015/16</b>  To consider a report by the City Solicitor which to formally notifies Members of the appointment of Councillor Gerald Wilkinson to the position of Outer North East Community Committee Chair for the duration of the 2015/2016 Municipal Year, which was made at the Annual Council Meeting on 21 <sup>st</sup> May 2015.  (Report attached)	11 - 12
10	Alwoodley; Harewood; Wetherby		<b>COMMUNITY COMMITTEE APPOINTMENTS 2015/2016</b>  To consider a report by the City Solicitor which invites the Committee to make appointments to the following, as appropriate:- <ul style="list-style-type: none"> <li>• Those Outside Bodies as detailed at Appendix 1;</li> <li>• One representative to the Corporate Parenting Board;</li> <li>• The Committee's 'Community Lead Members', as listed; and</li> <li>• Those Children's Services Cluster Partnerships, also as listed.</li> </ul> (Report attached)	13 - 20

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11	Alwoodley; Harewood; Wetherby		<p><b>APPOINTMENT OF CO-OPTES TO COMMUNITY COMMITTEES</b></p> <p>To consider a report by the East North East Area Leader requesting approval to explore opportunities for the appointment of co - optees onto the Outer North East Community Committee.</p> <p>(Report attached)</p>	21 - 24
12	Alwoodley; Harewood; Wetherby		<p><b>ENVIRONMENTAL SERVICES - SERVICE AGREEMENT 2015/16</b></p> <p>To consider a report of the Chief Officer, Environmental Action Service which seeks approval for the new Service Agreement between the Community Committee and the Environmental Action Service to help maintain clean and tidy neighbourhoods across the Outer North East area.</p> <p>(Report attached)</p>	25 - 38
13	Alwoodley; Harewood; Wetherby		<p><b>PARKS AND COUNTRYSIDE AREA DELEGATION - INFORMATION FOR OUTER NORTH EAST AREA</b></p> <p>To consider a report by the Development Manager, Parks &amp; Countryside, Environment and Housing, which sets out details of the scheme to delegate the development and horticultural maintenance of Community Parks, Cemeteries, Recreation Grounds, Urban Woodland, Natural Areas and Local Green Space to Community Committees.</p> <p>(Report attached)</p>	39 - 52

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14	Alwoodley; Harewood; Wetherby		<p><b>DERELICT AND NUISANCE SITES PROGRAMME UPDATE</b></p> <p>To consider a report by the East North East Area Leader which provides background to the Derelict and Nuisance Sites programme, including an overview of the process for nominating sites for inclusion within the programme. The report also sets out actions undertaken and pending along with successes of the project within the Community Committee area.</p> <p>(Report attached)</p>	53 - 58
15	Alwoodley; Harewood; Wetherby		<p><b>OUTER NORTH EAST WELLBEING AND YOUTH ACTIVITY BUDGETS</b></p> <p>To consider a report by the Assistant Chief Executive (Citizens Communities) which provides an update of the Outer North East Community Committees' budgets and sets out details of applications seeking Wellbeing Funding and Youth Activity Funding.</p> <p>(Report attached)</p>	59 - 66
16	Alwoodley; Harewood; Wetherby		<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>To note that future meetings will be arranged as follows:</p> <ul style="list-style-type: none"> <li>Monday 7<sup>th</sup> September 2015 at 5.30pm</li> <li>Monday 14<sup>th</sup> December 2015 at 5.30pm</li> <li>Monday 25<sup>th</sup> January 2016 at 5.30pm</li> <li>Monday 7<sup>th</sup> March 2016</li> <li>May / June 2016 (Date to be confirmed)</li> </ul> <p>Venues for the meetings to be confirmed at a later date</p>	

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			<p><b>Third Party Recording</b></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties– code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	